



Join Our Team

We are looking for a Centre Assistant to join our team at LBJ Forum.

Primarily opening/locking up the community centre, preparing it for use by groups, including cleaning. Role also involves covering reception for family centre activities and therefore the post is subject to an enhanced DBS Check and references.

5 hours per week minimum*

We require someone that can be flexible around bookings, including 1 hour slots early mornings and evenings.

£9 per hour

**Additional hours will be required to provide cover for the centre co-ordinator (primarily during school holidays). With further hours available including Saturdays subject to schedule and bookings.*

Statutory Holiday entitlement with one week required to take at Christmas

To ask questions or request an application please

email zoecolton@lbjforum.co.uk

Deadline 28th May

